

Curriculum Vitae



Personal Information

Name : Maged Mohammad Faried Mohammed
Address : Haram, Giza, Egypt
Mobile : +201032003366, +201270171231
Date of Birth : 27, December, 1981
Nationality : Egyptian
E-mail : majedksag@gmail.com
Material Status : Married
Number of Children : Three
Military Status : Exempted

Objectives

I seek a challenging position in a challenging environment in order to invest my professional experience as well as my academic studies to enhance my career.

Experience

Job Title	Chief Accountant
Employer	Safeco Egypt For trade and Conesructions
Employer Country	Egypt
From	January, 2018
To	Present
Job Description	<ul style="list-style-type: none">• collating, preparing and interpreting reports, budgets, accounts, commentaries and financial statements• undertaking strategic analysis and assisting with strategic planning• producing long-term business plans• undertaking research into pricing, competitors and factors affecting performance• controlling income, cash flow and expenditure• managing budgets• developing and managing financial systems/models• carrying out business modeling and risk assessments• supervising staff• liaising with managerial staff and other colleagues.

Job Title Chief Accountant
Employer Al Ahleya for Chemical Technology
Employer Country Egypt
From March, 2013
To December , 2017

Job Description

- Manage and oversee the entire accounting team
- Conduct all necessary trainings to keep the team's skills and knowledge up to date
- See that tax interviews are conducted properly with clients
- Ensure that all necessary documents are requested, collected, and compiled
- Review corporate and personal income tax returns to ensure accuracy
- Advise business owners and individuals regarding the tax code
- Oversee the processing of state and federal payroll taxes
- Maintain current and garner new client relationship

Job Title Accounts Receivable Manager
Employer Pioneers For Industries & Trading
Employer Country Egypt
From February, 2011
To February, 2013

Job Description

- . Assure timely collection of monies due to corporation.
- . Monitor and report on deviations from credit standards.
- . Assure timely and accurate invoicing.
- . Manage cash application making sure all cash receipts are applied properly
- . Assure that the companies standard template regarding invoice sample is in place for every customer
- . Conduct credit checks on all customer, establish and manage limits
- . Make recommendations to improve quality of invoicing and collection procedures.
- . Weekly reporting of invoicing totals/aging totals/cash receipts/invoice adjustments
- . I was manage a staff of 4 persons.

Job Title **Senior Accountant**

Employer Bella Donna

Employer Country Egypt

From January, 2010

To February, 2011

Job Description

- Prepares and records asset, liability, revenue, and expenses entries by compiling and analyzing account information.
- Maintains and balances subsidiary accounts by verifying, allocating, posting, reconciling transactions; resolving discrepancies.
- Maintains general ledger by transferring subsidiary accounts; preparing a trial balance; reconciling entries.
- Summarizes financial status by collecting information; preparing balance sheet, profit and loss, and other statements.
- Produces payroll by initiating computer processing; printing checks, verifying finished product. Completes external audit by analyzing and scheduling general ledger accounts; providing information for auditors.
- Avoids legal challenges by complying with legal requirements.
- Secures financial information by completing database backups.
- Protects organization's value by keeping information confidential.

Job Title **Accountant**

Employer Kazareen Textile Company

Employer Country Egypt

From July 2007

To December 2009

Job Description

- Posting and processing journal entries to ensure all business transactions are recorded
- Updating accounts receivable and issue invoices
- Updating accounts payable and perform reconciliations

Qualifications

- 1- ERP Solutions**
- 2- Solid accounting and financial knowledge and Analysis (Strong financial modeling)**
- 3- Learn new tasks quickly**
- 4- Hard worker**
- 5- Work individually and as a team member**
- 6- Focus under stress**

Education

- **Bachelor of Commerce, May 2005, Accounting Department, Banha University (Grade: Good)**
- **Accounting course (Manual & Computerized)**
- **Advanced excel for accountant**

Technological Abilities

- **MS Office (Spread sheet financial modeling - Power point -Word processing)**
- **Internet**

Languages

- **Arabic Native**
- **English Excellent**

All references are furniture upon request