



Financial Accountant

(Bookkeeping, Manage Accounts, Preparing Financial Reports)

Personal and Contact data	<ul style="list-style-type: none"> • Rasha Yahiya El.Sayed Lotfy • 26.2.1979 • Single • At Ain Shams Police Station from Gazeer El.Sauzez Street. Cairo. • 01018011590 • ryslshuaaib2030@gmail.com
Education and additional Studies	<ul style="list-style-type: none"> • Commerce Bachelor of Ain Shams University • Graduated year is 2002 • department specialty is Accounting • Financial Accounting Diploma from 2003 to 2004
Languages	<ul style="list-style-type: none"> • Arabic language is Mother language • English language is good in (reading, speaking, writing) • German language is good in (reading ,speaking , writing)
Past Work Experience	<ul style="list-style-type: none"> • From 5.2003 to 12.2005, an office accountant at Al-Maseria for trade and supplies in Nassir City Area • From 2.2006 to 6.2009, an Insurance Marketing at Alico for Insurance in Al-Maadi Area • From 8.2009 to 10.2013, a financial accountant at Al-Fadi for Construction. Almaza, Heliopolis Area. • From 1.2014 to 6.2017, a Tourist Marketing at Al-Aqsa for Tourism. Maryland, Heliopolis Area. • From 8.2017 to 2.2019, a real-estate marketing at Horizon for real-estate. In Heliopolis Area. • From 6.2020 to 12.2022 a financial accounting at Al- Maseria & Al-Saudi for construction in Nassir City Area.
Accounting Skills	<ul style="list-style-type: none"> • Manage financial Accounts for Trade, Real-estate and Construction. • Bookkeeping financial Accounts, Writing Financial Reports, Manage most of accounts like as suppliers, contractors, cash covenant, Banks, treasury, salaries and cash advances. • Preparing accounting and financial Reports.
Marketing Skills	<ul style="list-style-type: none"> • Analytics data , Communication , Public speaking , Analytical thinking , Creative thinking , Negotiation
Managerial Skills	<ul style="list-style-type: none"> • Administrative Coordinator, Manage Team Work, Improve Work Tools, Writing Reports.
Hobbies	<ul style="list-style-type: none"> • Reading, Writing, Searching.
Practical advantages	<ul style="list-style-type: none"> • Planning, implementation and control ,Setting work goals
Like and Dislike	Like : Traveling, Music, Hand works, The System - Dislike: Noise, Chaos.
Others' opinions	Tolerates work pressure - is proficient in work - has the ability to manage and complete tasks as requested